

August 2013

Dear Parents,

Welcome to the 2013/2014 school year. We are delighted to have your children and your family join our school community this year. Our staff has been very busy preparing for an exciting year. We are happy to welcome new teachers and assistants to our family. Please take some time to explore not only your child's classroom but our entire school.

Listed below is important information to help make this school year successful.

1. School begins at 9AM; children will be able to go to their classrooms at 8:55 for Preschool and Pre-K.
2. If your child is staying for lunch please place an ice pack in the lunchbox. **We ask that you do not send in carrots as a snack. If you send in grapes they will need to be cut them in half.** Children will need a drink and plastic utensils if required for their lunch.
3. Our school will once again be participating in the Scholastic Book Club. This past year through bonus points we were able to purchase carpets, butterfly pavilions, and classroom manipulative.
4. Sneakers or rubber soled shoes MUST be worn on the playground equipment.
5. We will be going outside weather permitting each day. As the weather grows colder we ask that children have the appropriate clothing for the temperature.
6. **Once again children are asked to leave their toys at home.** This policy was put in place last year and for the most part was a great success. We do not want any of our young friends to lose or break one of their own toys that are brought to school.
7. Early drop-off will begin at 7AM and late pick-up will be at 4:30PM. If your child is being brought in before 8:30 and you would like to send them in with breakfast feel free to do so. Parents are responsible for signing their child into before care and out of aftercare. The fee will be \$3 per hour and billed at the end of each month.
8. As stated on the schedule paperwork we will not be sending home monthly bills this year. If you need a monthly bill and or receipt please let the office know. Remember your child's tuition is based on an entire school year and broken up into ten month payments for our parent's convenience.
9. **If you are only bringing one child to school please park in the churches lot. The back lot is for parents with more than one child. Please remember this applies to before and after care too.**